



APPLICATION FOR DEVELOPER'S LICENCE

(FORM 1)

Free Zones, Act 2014 s 25, 28 Reg, 6(3)

P. O. Box 37578, Kampala, Uganda

Tel: + (256) 414 722600

Email: helpdesk@freezones.go.ug

Website: www.freezones.go.ug

A. PARTICULARS OF THE DEVELOPER

(a) Name of Company Developing the Free Zone _____

(b) Date of Incorporation/Registration of the company in Uganda _____

(c) Physical Address of the Registered Office

Plot _____

Street _____

City _____

(d) Telephone Number _____

(e) Email Address _____

A. PARTICULARS OF THE SHAREHOLDERS

S/N	Name of the Shareholder(s)	Physical Address	Nationality	Number of Shares (%)
1.				
2.				

B. REPRESENTATIVE/CONTACT PERSON

(a) Company Name _____

(b) Contact Person _____

(c) Full Address _____

(d) Telephone Number _____

(e) Email Address _____

C. PARTICULARS OF THE PROPOSED FREE ZONE

(a) Name of the Free Zone _____

(b) Location _____

(c) Size of Free Zone (in acres/hectares) _____ (Attach
copies of Land Title and Site Development Plan of the Free Zone)

(d) If land is developed, indicate size of the total built area and provide status of the
following:

	FACILITIES	STATUS
i)	Security wall or Fence (Height in metres)	
ii)	Industrial Buildings and Offices	
iii)	Warehouse Storage facilities	
iv)	Parking Area	
v)	Public lavatories	
vi)	Access Road & any other transport facility to the Zone	
viii)	Effluent Treatment Facility	
ix)	Power	
x)	Water supply & Drainage facility	
xi)	ICT connectivity	
xii)	Customs Verification Bay and Tools	
xiii)	Flood lights	
xiv)	Firefighting facility	
xv)	CCTV System	
xvi)	Stock Management System (<i>Indicate whether manual or automated</i>)	
xvii)	Office space for Customs	

(e) Period for which the Free Zone will operate (in years) _____

D. PURPOSE OF THE APPLICATION

(Tick what is applicable)

- (a) Develop a Free Zone
- (b) Develop and Operate the Free Zone

E. PROPOSED BUSINESS ACTIVITIES

		(Tick here)	Specify the Activity (s)
1	Agriculture/ Agro processing		
2	Mining & Mineral Processing		
3	Manufacturing		
4	Commercial/Service Activities		
5.	Others (Specify)		

F. CAPITAL INVESTMENT COSTS IN US\$

(a) Actual Investment Value (in US\$) at the time of Application *(Where Applicable)*

(b) Planned Capital Investment (in US\$)

(c) Projected Investment Costs in first 5 years of Implementation

COST CENTRE	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL (US\$)
Land						
Building and Civil Works						
Plant and Machinery						
Furniture and Office Equipment						
Installation Costs						
Intangible Assets (e.g. operations software)						
Working capital						
Research and Development						
Other (Specify)						

G. SOURCE OF FUNDING/FINANCE OF PROPOSED ZONE

	FOREIGN	LOCAL	TOTAL (US\$)
Share Capital (Equity)			
Loan Capital			
Other Sources (Please Specify)			

H. MATERIALS REQUIRED FOR BUILDING & CONSTRUCTION

No.	Item	Material Source		Quantity in Volumes	Value (US\$)
		Domestic	Foreign		
1					
2					

I. EMPLOYMENT

(a) Actual Jobs at the time of Application (Where applicable) _____

(b) Planned Jobs to be created _____

	Planned Jobs (Direct)		Actual Jobs at the time of Application		Total
	Foreign	Local	Foreign	Local	
Managerial/Supervisory					
Technical					
Administration/Accounts					
Semi - skilled ¹					
Unskilled ²					

¹ Possess some formal education e.g. Secondary or Diploma with some basic training

² Workers without any formal education and possess no particular specialized training

J. EXPORT MARKET(S) (*applies to Developer who will also operate as an exporter/business enterprise in the Free Zone*)

Indicate the intended Export Market for your products/services

Intended Export Market	Projected Sales of Product (s) into the Market by Percentage	State Main Export Destinations by Country
Domestic Market		
Regional/International Markets		
TOTAL	100%	

Note:

- Domestic Market refers to the Territories of Uganda, Kenya, Tanzania, Rwanda and Burundi.
- Regional/International Markets refer to COMESA countries (excluding EAC), SACU, SADC, EU, AGOA and other markets

K. UTILITY REQUIREMENTS

- Indicate your Utility requirements of the following:
- Average Demand and Consumption of Electricity:
_____KVA
- Industrial Water in Cubic meters:
_____per day
- Others:

DOCUMENTS TO BE ATTACHED TO APPLICATION

The application shall be accompanied by the following:

- (a) Memorandum and Articles of Association (*For the sole purpose of developing & operating the Free Zone*)
- (b) Copy of a resolution for existing company.
- (c) Certificate of Incorporation/ Registration³
- (d) An Agreement establishing a Free Zone and Registration documents (*in*

³Before Registration or Incorporation of the company draft Memorandum and Articles of Association must be forwarded to the Authority for alignment with the Free Zones requirements.

case of more than one Developer)

- (e) Feasibility Study or Business Plan
- (f) Master Plan (Applies to multipurpose Developer⁴) - include size of each planned factory unit, warehouses & planned space to be leased or rented)
- (g) An Environment Impact Assessment Certificate (*Issued by NEMA*)
- (h) Land status of the proposed Free Zone (*Attach copies of the land title to confirm size, ownership & location of the Free Zone*)
- (i) Evidence of availability of funds for the development of the Free Zone (e.g. Bank statement, Letter from financing institution)
- (j) Proof of payment for Application Fees
- (k) A copy of the Tax Clearance Certificate (*where applicable*)
- (l) Any other documents that the Authority may consider necessary.

DECLARATION

I, hereby declare that to the best of my knowledge and belief, that all the particulars furnished in this Application are true and indemnify the Authority of any misrepresentation, omissions or any information that may in future prove to be false.

Date _____

.....
Signature of Director

Name and seal of the Applicant.

⁴ The Free Zone is designed to host more than one business enterprise